



Paul McEachin, Chair

Shaun Krill, Supervisor

## 2017 ORGANIZATIONAL MEETING

DATE: TUESDAY, JANUARY 3, 2017

### Attendees:

Paul McEachin-Chairman, Regis Thoma-Vice Chairman, Shaun Krill-Supervisor, Sandy Lintz-Secretary, Mim Terwint-Treasurer, Dave Meeder- Road Master, Patrick Gauselmann-Code Officer

### Call Meeting to Order:

Paul McEachin called the meeting to order at 7:00 p.m.

### Appoint Temporary Chairman:

Regis Thoma made a motion to **Appoint Paul McEachin as Temporary Chairman**. Shaun Krill seconded the motion. All in favor. Motion carried.

### Pledge of Allegiance

### APPOINTMENTS:

#### A. Board of Supervisors:

- i. Regis Thoma made a motion to **Nominate and Appoint Paul McEachin as Chairman of the Board**. Shaun Krill seconded the motion. All in favor. Motion carried.
- ii. Paul McEachin made a motion to **Nominate and Appoint Regis Thoma as Vice-Chairman of the Board**. Shaun Krill seconded the motion. All in favor. Motion carried.

#### B. Administration:

##### 1. Appoint Township Secretary

Paul McEachin made a motion to approve **Sandra Lintz** as Township Secretary and continue her bond at \$100,000. Regis Thoma seconded the motion. All in favor. Motion carried.



**2. Appoint Township Treasurer**

Paul McEachin made a motion to approve **Miriam Terwint** as Township Treasurer and continue her bond at \$500,000. Regis Thoma seconded the motion. All in favor. Motion carried.

**3. Appoint Chairman of the Vacancy Board**

Paul McEachin made a motion to approve **Sandy Meeder** as Vacancy Board Chair. Regis Thoma seconded the motion. All in favor. Motion carried.

**4. Appoint Road Master**

Paul McEachin made a motion to approve **Dave Meeder** as Road Master. Regis Thoma seconded the motion. All in favor. Motion carried.

**5. Appoint Stormwater Management Official**

Paul McEachin made a motion to appoint **Patrick Gauselmann** as Stormwater Management Official. Regis Thoma seconded the motion. All in favor. Motion carried.

**6. Select Depository for Township Accounts**

Paul McEachin made a motion to select **Farmers National Bank** as depository for township accounts. Regis Thoma seconded the motion. All in favor. Motion carried.

**7. Certify Delegates to the State Convention**

Paul McEachin made a motion to certify **Shaun Krill** as delegate to the 2017 PSATS State Convention. Regis Thoma seconded the motion. All in favor. Motion carried.

Paul McEachin made a motion to certify **Regis Thoma** as voting delegate to the 2017 State Convention. Shaun Krill seconded the motion. All in



favor. Motion carried.

**8. Set 2017 Board of Supervisor Meeting Dates**

Paul McEachin made a motion to set the **Monthly Board of Supervisors meetings for 2017** as the first Wednesday of each month at 7:00 p.m. to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Regis Thoma seconded the motion. All in favor. Motion carried.

**9. Set 2017 Planning Commission Meeting Dates**

Paul McEachin made a motion to set the **Monthly Planning Commission meetings for 2017** as the second Tuesday of each month at 6:00 p.m. to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Regis Thoma seconded the motion. All in favor. Motion carried.

**10. Appoint Right To Know Officer**

Paul McEachin made a motion to appoint the **Secretary** as the Right to Know Officer. Regis Thoma seconded the motion. All in favor. Motion carried.

**11. Appoint Pension Administration Officer**

Paul McEachin made a motion to appoint the **Treasurer** as Pension Administration Officer. Regis Thoma seconded the motion. All in favor. Motion carried.

**12. Appoint Administrative Officer for PA Unemployment Compensation**

Paul McEachin made a motion to appoint the **Treasurer** as Administration Officer for PA UC. Regis Thoma seconded the



motion. All in favor. Motion carried.

**C. Contracted Services:**

**1. Appoint Sewage Enforcement Officer (SEO) and back-up SEO**

Paul McEachin made a motion to approve **Doug Duncan** as SEO and **David Ice** as back-up SEO. Regis Thoma seconded the motion. All in favor. Motion carried.

**2. Appoint Building Code Officials/Third Party Inspector**

Paul McEachin made a motion to appoint **Patrick Gauselmann** as Oakland Township Building Code Official and approve **Middle Department Inspection Agency, Inc. (MDIA)** to perform all duties the Code Official is not certified to perform. Regis Thoma seconded the motion. All in favor. Motion carried.

**D. Professional Services**

**1. Appoint Solicitor**

Paul McEachin made a motion to appoint **Tom Smith** as **Solicitor**. Regis Thoma seconded the motion. All in favor. Motion carried.

**2. Appoint Engineer**

Paul McEachin made a motion to appoint **Tom Thompson (Gannett Fleming)** as **Engineer**. Regis Thoma seconded the motion. All in favor. Motion carried.

**3. Appoint Alternate Engineer**

Paul McEachin made a motion to appoint **Mike Ogin (Gateway Engineering)** as **Alternate Engineer**. Regis Thoma seconded the motion. All in favor. Motion carried.

**E. Tax Services**



### **Appoint LST/Per Capita Tax Collector**

Paul McEachin made a motion to appoint **Sherry Filges** as **LST/Per Capita Tax Collector**. Regis Thoma seconded the motion. All in favor. Motion carried.

### **Appoint Deputy Real Estate Tax Collector**

Paul McEachin made a motion to appoint **Mary Jo Meisel** as **Deputy Tax Collector**. Regis Thoma seconded the motion. All in favor. Motion carried.

### **Appoint Delinquent Real Estate Tax Collector**

Paul McEachin made a motion to appoint **Butler County Tax Office** as **Delinquent Real Estate Tax Collector**. Regis Thoma seconded the motion. All in favor. Motion carried.

### **Appoint Tax Collection Committee Delegates (TCC)**

Paul McEachin made a motion to appoint **Regis Thoma** as **primary delegate** and **Shaun Krill** as **secondary delegate**. Regis Thoma seconded the motion. All in favor. Motion carried.

## **F. Emergency Services**

### **Appoint Township Emergency Services Provider**

Paul McEachin made a motion to appoint **Oneida Valley Volunteer Fire Department** as the township's **Emergency Services Provider**. Regis Thoma seconded the motion. All in favor. Motion carried.

### **Appoint Emergency Management Coordinator**

Paul McEachin made a motion to appoint **Paul Patten** Emergency Services Coordinator. Regis Thoma seconded the motion. All in favor. Motion carried.



**G. Resolutions**

- i. Paul McEachin made a motion to approve **Resolution 2017-01 (Tax Rate)**. Regis Thoma seconded the motion. All in favor. Motion carried.
- ii. Paul McEachin made a motion to approve **Resolution 2017-02 (Wage/Salary)**. Regis Thoma seconded the motion. All in favor. Motion carried.
- iii. Paul McEachin made a motion to approve **Resolution 2017-03 (Fee Schedule)**. Regis Thoma second the motion. All in favor. Motion carried.
- iv. Paul McEachin made a motion to approve **Resolution 2017-04 (Bill Payment)**. Regis Thoma seconded the motion. All in favor. Motion carried.

**Motion to adjourn meeting.**

**Paul McEachin made a motion to adjourn the meeting at 7:20 p.m.**  
Regis Thoma seconded the motion. All in favor. Motion carried.

Respectfully Submitted,

Sandra K. Lintz, Secretary

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

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Paul McEachin, Chairman



Paul McEachin, Chair

Shaun Krill, Supervisor

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Regis Thoma, Vice Chairman

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Shaun Krill, Supervisor

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Sandra Lintz, Secretary

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