



OAKLAND TOWNSHIP Organizational Meeting

January 6, 2020 7:00 p.m.

**2020 ORGANIZATIONAL MEETING
DATE: MONDAY, JANUARY 6, 2020**

CALL TO ORDER:

Shaun Krill called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was recited.

PRESENT:

Shaun Krill: Chairman, James Shipley: Vice-Chairman, Brian Hans: Supervisor,
Diana Foehringer: Secretary/Treasurer

APPOINT TEMPORARY CHAIRMAN

Shaun Krill made a motion to appoint Shaun Krill as Temporary Chairman. Brian Hans seconded the motion. All in favor. Motion carried.

APPOINTMENTS:

A. BOARD OF SUPERVISORS:

1. **Shaun Krill made a motion to nominate and appoint** Shaun Krill Chairman of the Board. James Shipley seconded the motion. All in favor. Motion carried.
2. **Shaun Krill made a motion to nominate and appoint** James Shipley Vice-Chairman of the Board. Brian Hans seconded the motion. All in favor. Motion carried.

B. ADMINISTRATION:

1. Appoint Township Secretary/Treasurer:
 - **Shaun Krill made a motion to accept** the resignation of Sandy Lintz, Secretary, Oakland Township, Butler County. James Shipley seconded the motion. All in favor. Motion carried.
 - **Shaun Krill made a motion to combine** Township Secretary and Township Treasurer into a single position, Secretary/Treasurer, within Oakland Township, Butler County. James Shipley seconded the motion. All in favor. Motion carried.



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- **Shaun Krill made a motion to approve** Diana Foehringer as Township Secretary/Treasurer and set bond at \$ 500,000. James Shipley seconded the motion. All in favor. Motion carried.
 - (previously Sandy Lintz as Secretary and Diana Foehringer as Treasurer)
 - (previously bond for Secretary is \$100,000 and Treasurer is \$500,000)
- 2. Appoint Chairman of the Vacancy Board
 - **Shaun Krill made a motion to approve** Gary Wulff Vacancy Board Chair. Brian Hans seconded the motion. All in favor. Motion carried.
 - (previously Sandy Meeder)
- 3. Appoint Road Master
 - **Shaun Krill made a motion to approve** Joseph Bayne as Road master and set bond at \$50,000. James Shipley seconded the motion. All in favor. Motion carried.
 - (previously Joseph Bayne with a \$50,000 Bond)
- 4. Appoint Stormwater Management Official.
 - **Office continues to be vacant.**
- 5. Select Depository for Township Accounts.
 - **Shaun Krill made a motion to select** Farmer's National Bank as depository for township accounts. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Farmer's National Bank)
- 6. Certify Delegates to the State Convention.
 - **Shaun Krill made a motion to certify** Brian Hans as delegate and voting delegate to the 2020 PSATS State Convention. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Jim Shipley)
- 7. Set 2020 Board of Supervisor Meeting Dates.
 - **Shaun Krill made a motion to set** the Monthly Board of Supervisors Meetings for 2020 as the first Wednesday of each month at 7:00 PM to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. Brian Hans seconded the motion. All in favor. Motion carried.
- 8. Set 2020 Planning Commission Meeting Dates
 - **Shaun Krill made a motion to set** the Monthly Planning Commission meetings for 2020 as the second Tuesday of each month at 6:00 PM to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. James Shipley seconded the motion. All in favor. Motion carried.



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9. Appoint Right to Know Officer

- **Shaun Krill made a motion to appoint** Diana Foehringer as Right to Know Officer. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Secretary, Sandy Lintz)

10. Appoint Pension Administration Officer

- **Shaun Krill made a motion to appoint** Diana Foehringer as Pension Administration Officer. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Treasurer, Diana Foehringer)

11. Appoint Administrative Officer for PA Unemployment Compensation

- **Shaun Krill made a motion to appoint** Diana Foehringer as Administration Officer for PA Unemployment Compensation. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Treasurer, Diana Foehringer)

12. Set Mileage Reimbursement Rate

- **Shaun Krill made a motion to set Mileage Reimbursement Rate at** .575/per mile. Brian Hans seconded the motion. All in favor. Motion carried.
 - (12/31/19: IRS reduced rate to .575/Mile)

C. CONTRACTED SERVICES:

1. Appoint Sewage Enforcement Officer (SEO) and back-up SEO

- **Shaun Krill made a motion to appoint** Doug Duncan as SEO and David Ice as back-up SEO. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Doug Duncan with David Ice as back-up)

2. Appoint Building Code Officials/Third Party Inspector

- **Shaun Krill made a motion to appoint** Municipal Code Association as Building Code Officials/Third Party Inspector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Municipal Code Association)

D. PROFESSIONAL SERVICES:

1. Appoint Solicitor

- **Shaun Krill made a motion to appoint** Thomas L. Smith as Solicitor of Oakland Township. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Thomas L. Smith)



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2. Appoint Engineer

- **Shaun Krill made a motion to appoint** Tom Thompson/Gannett Fleming as Engineer. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Tom Thompson/Gannett Fleming)

3. Appoint Alternate Engineer

- **Shaun Krill made a motion to appoint** Mike Ogin/Gateway Engineering as Alternate Engineer. Brian Hans seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Mike Ogin (Gateway Engineering))

E. TAX SERVICES:

1. Appoint Per Capita Tax Collector

- **Shaun Krill made a motion to appoint** Sherry Filges as Per Capita Tax Collector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Sherry Filges)

2. Appoint Deputy Real Estate Tax Collector

- **Shaun Krill made a motion to appoint** Mary Jo Meisel as Deputy Tax Collector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Mary Jo Meisel)

3. Appoint Delinquent Real Estate Tax Collector

- **Shaun Krill made a motion to appoint** Butler County Tax Office as Delinquent Real Estate Tax Collector. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Butler County Tax Office)

4. Appoint Tax Collection Committee Delegates (TCC)

- **Shaun Krill made a motion to appoint** Brian Hans as primary delegate and James Shipley as secondary delegate. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Paul McEachin, primary and Shaun Krill, secondary)

F. EMERGENCY SERVICES:

1. Appoint Township Emergency Services Provider

- **Shaun Krill made a motion to appoint** Oneida Valley Volunteer Fire Department as the township's Emergency Services Provider. James Shipley seconded the motion. All in favor. Motion carried.
 - (2019 position held by: Oneida Valley Volunteer Fire Department)



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2. Appoint Emergency Management Coordinator.

- **Shaun Krill made a motion to appoint** Gary Wulff Emergency Management Coordinator. James Shipley seconded the motion. All in favor. Motion carried.
- (2019 position held by: Gary Wulff)

RESOLUTIONS:

Shaun Krill made a motion to approve Resolution 2020-01 (Tax Rate). James Shipley seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to approve Resolution 2020-02 (Wage/Salary). James Shipley seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to approve Resolution 2020-03 (Bill Payment). Brian Hans seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to approve Resolution 2020-04 (Fee Schedule). James Shipley seconded the motion. All in favor. Motion carried.

MEETING ADJOURNMENT:

Shaun Krill made a motion to adjourn meeting at 7:14 p.m. James Shipley seconded the motion. All in favor. Motion carried.

Respectfully Submitted,
Diana M. Foehringer, Secretary/Treasurer

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

Shaun Krill, Chairman

Diana M. Foehringer, Secretary/Treasurer

James G. Shipley, Vice-Chairman

Brian Hans, Supervisor

(Seal)