



2018 ORGANIZATIONAL MEETING

DATE: TUESDAY, JANUARY 2, 2018

Attendees:

Paul McEachin - Chairman, Shaun Krill – Supervisor, James Shipley – Supervisor,
Sandy Lintz – Secretary, David Meeder – Road Master

Call Meeting to Order:

Meeting was called to order at 7:00 p.m. by Paul McEachin, Chairman

Pledge of Allegiance

Appoint Temporary Chairman:

A motion was made by Shaun Krill to **Appoint Paul McEachin Temporary Chairman.**
James Shipley seconded the motion. All in favor. Motion carried.

APPOINTMENTS:

A. Board of Supervisors:

- i. Shaun Krill made a motion to Nominate and Appoint **Paul McEachin as Chairman of the Board.** James Shipley seconded the motion. All in favor. Motion carried.
- ii. Paul McEachin made a motion to Nominate and Appoint **Shaun Krill as Vice-Chairman of the Board.** James Shipley seconded the motion. All in favor. Motion carried.

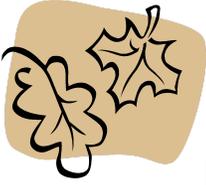
B. Administration:

1. Appoint Township Secretary

Paul McEachin made a motion to approve **Sandy Lintz as Township Secretary** and continue her bond at \$100,000. Shaun Krill seconded the motion. All in favor. Motion carried.

2. Appoint Township Treasurer

Paul McEachin made a motion to approve **Mim Terwint as Township Treasurer** and continue her bond at \$500,000. Shaun Krill seconded the motion. All in favor. Motion carried.



3. Appoint Chairman of the Vacancy Board

Paul McEachin made a motion to approve **Sandy Meeder as Vacancy Board Chair.** Shaun Krill seconded the motion. All in favor. Motion carried.

4. Appoint Road Master

Paul McEachin made a motion to approve **Dave Meeder as Road Master.** James Shipley seconded the motion. All in favor. Motion carried.

5. Appoint Stormwater Management Official

Stormwater Management Official. Office is vacant.

6. Select Depository for Township Accounts

Paul McEachin made a motion to select **Farmers National Bank as depository for township accounts.** Shaun Krill seconded the motion. All in favor. Motion carried.

7. Certify Delegates to the State Convention

Paul McEachin made a motion to certify **James G. Shipley as delegate to the 2018 PSATS State Convention.** Shaun Krill seconded the motion. All in favor. Motion carried.

James Shipley made a motion to certify **Paul McEachin as voting delegate to the 2018 State Convention.** Shaun Krill seconded the motion. All in favor. Motion carried.

8. Set 2018 Board of Supervisor Meeting Dates

Paul McEachin made a motion to set the **Monthly Board of Supervisors Meetings for 2018** as the first Wednesday of each month at 7:00 p.m. held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. James Shipley seconded the motion. All in favor. Motion carried.

9. Set 2018 Planning Commission Meeting Dates

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Paul McEachin made a motion to set the **Monthly Planning Commission meetings for 2018** as the second Tuesday of each month at 6:00 p.m. to be held at the Oakland Township Municipal Building, 565 Chicora Road, Butler, PA 16001. James Shipley seconded the motion. All in favor. Motion carried.

10. Appoint Right To Know Officer

Paul McEachin made a motion to appoint the **Oakland Township Secretary as the Right to Know Officer**. James Shipley seconded the motion. All in favor. Motion carried.

11. Appoint Pension Administration Officer

Paul McEachin made a motion to appoint the **Oakland Twp. Treasurer as Pension Administration Officer**. James Shipley seconded the motion. All in favor. Motion carried.

12. Appoint Administrative Officer for PA Unemployment Compensation

Paul McEachin made a motion to appoint the **Oakland Twp. Treasurer as Administration Officer for PA UC**. James Shipley seconded the motion. All in favor. Motion carried.

C. Contracted Services:

1. Appoint Sewage Enforcement Officer (SEO) and back-up SEO

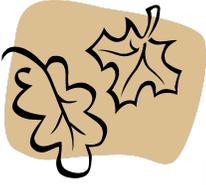
Paul McEachin made a motion to approve **Doug Duncan as SEO and David Ice as back-up SEO**. James Shipley seconded the motion. All in favor. Motion carried.

2. Appoint Building Code Officials/Third Party Inspector

Oakland Township Building Code Official: Office Vacant.

Paul McEachin made a motion to approve **Middle Department Inspection Agency, Inc. to perform all duties the Code Official is not certified to perform**. James Shipley seconded the motion. All in favor. Motion carried.

D. Professional Services



1. Appoint Solicitor

Paul McEachin made a motion to appoint **Thomas L. Smith as Solicitor.** James Shipley seconded the motion. All in favor. Motion carried.

2. Appoint Engineer

Paul McEachin a motion to appoint **Tom Thompson/Gannett Fleming as Engineer.** James Shipley seconded the motion. All in favor. Motion carried.

3. Appoint Alternate Engineer

Paul McEachin made a motion to appoint **Mike Ogin (Gateway Engineering) as Alternate Engineer.** James Shipley seconded the motion. All in favor. Motion carried.

E. Tax Services

Appoint Per Capita Tax Collector

Paul McEachin made a motion to appoint **Sherry Filges as Per Capita Tax Collector.** James Shipley seconded the motion. All in favor. Motion carried.

Appoint Deputy Real Estate Tax Collector

Paul McEachin made a motion to appoint **Mary Jo Meisel as Deputy Tax Collector.** James Shipley seconded the motion. All in favor. Motion carried.

Appoint Delinquent Real Estate Tax Collector

Paul McEachin made a motion to appoint **Butler County Tax Office as Delinquent Real Estate Tax Collector.** James Shipley seconded the motion. All in favor. Motion carried.

Appoint Tax Collection Committee Delegates (TCC)

Paul McEachin made a motion to appoint **Paul McEachin as primary delegate** and **Shaun Krill as secondary delegate.** James Shipley seconded the motion. All in favor. Motion carried.



F. Emergency Services

Appoint Township Emergency Services Provider

Paul McEachin made a motion to appoint **Oneida Valley Volunteer Fire Department as the township's Emergency Services Provider.** James Shipley seconded the motion. All in favor. Motion carried.

Appoint Emergency Management Coordinator

Paul McEachin made a motion to appoint **Gary Wulff Emergency Services Coordinator.** James Shipley seconded the motion. All in favor. Motion carried.

G. Resolutions

i. Paul McEachin made a motion to approve **Resolution 2018-01 (Tax Rate).** Shaun Krill seconded the motion. All in favor. Motion carried.

ii. Paul McEachin made a motion to approve **Resolution 2018-02 (Wage/Salary).** James Shipley seconded the motion. All in favor. Motion carried.

Paul McEachin made a motion to approve **Resolution 2018-03 (Fee Schedule).** Shaun Krill seconded the motion. All in favor. Motion carried.

iii. Paul McEachin made a motion to approve **Resolution 2018-04 (Bill Payment).** James Shipley seconded the motion. All in favor. Motion carried.

Shaun Krill made a motion to adjourn the meeting at 8:04 p.m.
James Shipley seconded the motion. All in favor. Motion carried.

Respectfully Submitted,



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Butler, PA 16001
(724) 287-8067 office
(724) 287-3979 fax

Paul McEachin, Chairman
Shaun Krill, Vice Chairman
James G. Shipley, Supervisor



Sandra K. Lintz, Secretary

OAKLAND TOWNSHIP BOARD OF SUPERVISORS

Paul McEachin, Chairman

Shaun Krill, Vice Chairman

James G. Shipley, Supervisor

Sandra Lintz, Secretary

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