



OAKLAND TOWNSHIP  
BOARD OF SUPERVISORS

Meeting Minutes  
Organizational and Regular Monthly Meeting  
Monday, January 6, 2014  
7:00 p.m. – 9:35 p.m. EST

Attendees:

Paul McEachin, Chairman/ Regis V. Thoma, Vice-Chairman  
Brent A. Patten, Supervisor / Nadine A. Neff, Secretary/Treasurer

| AGENDA ITEM   | ACTION  |
|---|---|
| Appoint Temporary Chairman  | Supervisor Regis Thoma motioned to appoint Paul McEachin temporary chairman; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Call to Order   | Supervisor Paul McEachin called the meeting to order at 7:12 p.m. and the Pledge of Allegiance was recited  |
| Approve Meeting Agenda  | Supervisor Brent Patten motioned to approve the Meeting Agenda; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Nominate and Appoint Chairman of the Board of Supervisors                 | Supervisor Regis Thoma motioned to appoint Paul McEachin as Board Chairman; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Nominate and Appoint Vice-Chairman of the Board of Supervisors            | Supervisor Brent Patten motioned to appoint Regis Thoma Vice-Chairman; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Appoint Township Secretary and Set Wage                                   | Supervisor Regis Thoma motioned to appoint Nadine Neff as Secretary/Treasurer and set the wage salary at the budgeted \$24,035; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Appoint Chairman of the Vacancy Board                                     | Supervisor Brent Patten nominated Lonny Jewart as Chairman of the Vacancy Board; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Appoint Solicitor   | Supervisor Brent Patten motioned to appoint Phil Lope as solicitor for Oakland Township; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Appoint Sewage Enforcement Officer and Back-up Sewage Enforcement Officer | Supervisor Brent Patten motioned to appoint David Ice and Doug Duncan as back up sewage enforcement officer; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Appoint Code Enforcement Officer and Set Wage                             | This position is vacant. Supervisor Regis Thoma motioned to appoint Nadine Neff as temporary Code Enforcement Officer until a we hire and to set the hourly wage at \$13.50; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board. |
| Appoint Building Inspector  | Supervisor Brent Patten motioned to appoint Jeff Richardson as building inspector; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |



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| Appoint Storm Water Management Official                      | Supervisor Brent Patten motioned to appoint Olsen Engineering for Storm Water Management; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Appoint Tax Collection Committee Delegates (BCTCC)           | Supervisor Paul McEachin motioned to appoint Regis Thoma as primary and Nadine Neff as alternate delegate; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Acknowledge Road Crew and Appoint Temporary Call Out Workers | The three full time road crew workers are Lonny Jewart, David Meeder, and Kenneth Blatt, Jr. Supervisor Brent Patten motioned to appoint Donald "Pop" Jewart, Brian Hans, and himself to the temporary call out workers; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.                |
| Oath of Office Forms   | The swearing in of Planning Commission and Auditors was tabled until their organizational meetings to be held Tuesday, January 7, 2014.   |
| Set Amount of Treasurer's Bond                               | Supervisor Regis Thoma motioned to set the Treasurer's Bond at \$500,000; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Select Depositories  | Supervisor Paul McEachin advised the Board that we should seek new rate quotes every other year. Supervisor Regis Thoma motioned to have Farmer's National Bank for Oakland Township; Supervisor Brent Patten seconded the motion. ROLL CALL: Thoma, Yes / Patten, Yes / McEachin abstained due to a possible conflict of interest. Motion carried. |
| Certify Delegates to the State Convention                    | Supervisor Regis Thoma motioned that anyone who wanted to go to the State Convention in Hershey could do so and that Paul McEachin would be named the voting delegate for the Township; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Set 2014 Board of Supervisor's Meeting Dates                 | Supervisor Brent Patten motioned to have the meetings on the first Wednesday of the month beginning at 7:00 p.m.; Supervisor Paul McEachin seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Setting of Township Fees Resolution 2014-01                  | Supervisor Paul McEachin motioned to approve Resolution 2014-01; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Setting of Employee Holidays                                 | Supervisor Paul McEachin motioned to set the holidays as outlined in the Union Contract; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |



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|---------------------------------|--|
| Bill Payment Resolution 2014-02 | Supervisor Paul McEachin motioned to approve Resolution 2014-02 as is; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Approve Meeting Minutes         | Supervisor Brent Patten motioned to approve the December 2013 meeting minutes; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board  |
| Approve Treasury Report         | Supervisor Regis Thoma motioned to approve the Treasury Report; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion was approved by all members of the Board.   |
| Public Comment                  | <p><b><u>Gerald Campbell – Act 13 of 2012</u></b><br/>Gerald Campbell asked the Board if they were going to take actions to regulate the gas drilling in our township. The Board discussed the matter and agreed that we should have our solicitor Phil Lope give us a written opinion on what regulations we could enact to protect the student at Oakland Township Elementary School.</p> <p><i>(please note that a few days after our meeting, the Pennsylvania Supreme Court struck down the key provisions of Act 13 that would allow the municipality to pass these types of regulations).</i></p> |
| Correspondence                  | Gas and Oil Advisements – Supervisor Brent Patten stated his concerns with the noise that will be coming from the compression stations and would like to have more information on what the gas companies have planned to mitigate it.  |
| Staff Reports                   | <p><b><u>Roadmaster – Lonny Jewart</u></b><br/>Lonny Jewart nothing to report. Supervisor Paul McEachin asked Lonny to provide him a list of roads and what maintenance he has planned for 2014.</p> <p>There was further discussion regarding St. Joe Road. The Board is going to have PennDOT District 10 representative Dick Knapko look at the area and give his advice on the project.</p>  |
| Old Business                    | <p><b><u>St. Joe Road Stormwater Erosion Issues</u></b><br/>This matter was already discussed during Staff Reports.</p> <p><b><u>Hidden Driveway Policy</u></b><br/>Supervisor Regis Thoma stated his opinion that the request be accompanied by an up front charge of \$50 with an agreement that they pay any additional cost incurred by the Township. Lonny Jewart suggested that the road crew measure and use Pub 205 PennDOT standards. The Board agreed and discussed the matter of who should pay for the signs. Supervisor Paul McEachin stated his opinion that if the sign should</p>        |



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|                                   | be there, then the municipality would refund the \$50 and place the sign. If the sign was not warranted, we would keep the \$50 for the investigation cost.  |
|                                   | <u>Hohn v. Oakland Township</u><br>Nothing new to report.  |
|                                   | <u>Code Enforcement Officer Resignation / Interviews</u><br>The Board of Supervisor agreed that they could come in to meet one hour prior to the next Board of Supervisor's meeting.   |
| New Business                      | <u>2014 Humane Society Contract</u><br>Supervisor Paul McEachin motioned to approve the 2014 contract with the Butler County Humane Society; Supervisor Brent Patten seconded the motion. ROLL CALL: The motion as approved by all members of the Board.   |
|                                   | <u>Sewage Complaint Fee</u><br>Supervisor Regis Thoma questioned the fee charged on Resolution 2014-01 for sewage complaints. In the past, the Township has charged \$250 for the complaint and if it is founded, then the money is refunded. Supervisor Brent Patten motioned to change the charge back to \$250; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board. |
| Signing of the Time Sheets        | The Board of Supervisors reviewed and signed the employee time sheets for the previous month.  |
| Approval to Pay Bills and Payroll | Supervisor Brent Patten motioned to pay the bills on hand and to pay payroll for the next month; Supervisor RegisThoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |
| Meeting Adjournment               | Supervisor Brent Patten motioned to adjourn the meeting at 9:35 p.m.; Supervisor Regis Thoma seconded the motion. ROLL CALL: The motion was approved by all members of the Board.  |